

TO: NEW UNDERGRADUATE Students only

Issuance of Tuition Fee Debit Notes for 2025/26 Semester 1 (Balance Payment)

Please be advised that the electronic tuition fee debit note for the balance payment of 2025/26 Semester 1 will be issued **two weeks before the payment due date of 9 Oct 2025**. You will receive an e-notification at your HKBU email when the debit note is available.

For detailed information on payment schedules, please refer to the [payment schedules](#) in the Finance Office's website.

Input Bank Account Information in BUniPort

Students are reminded to update their **HKD savings or current account with Hong Kong authorised bank institutions** in BUniPort for future disbursement including scholarship, bursary, refund of overpayment of fees and other miscellaneous payments. Otherwise, the disbursement will not be processed or significant delay in processing is unavoidable. For details please click on the following [demonstration](#) or [instruction](#).

Payment Deferral

Only students awaiting the results of the Government Grant/Loan, NLSFT or ENLS Loan are eligible to apply deferral of tuition fee payment. Please note NO deferral of payment will be granted merely on the grounds that students being at overseas (including Mainland China). For details, please refer to the "[Notes for Application of Deferral of Tuition Fee Payment](#)".

Eligible students must submit their online deferral application via BUniPort before the payment due date. Late applications will not be accepted, and an overdue penalty of \$500 may apply if payment is not received on time.

Should you have any queries on the above, please click our [Frequency Asked Questions](#) for more information.

Finance Office
29 August 2025