TO: All Returning Students
Issuance of Tuition Fee Debit Notes for 2026/27 Semester 1
Due Date: 4 September 2026

Dear Students,

The electronic Tuition Fee Debit Note for 2026-27 Semester 1 has been issued to your BUniPort student account. **NO hard copies will be provided.** Please log in to BUniPort (**My Finance -> Print Debit Note**) to access the Debit Note and settle the payment on or before **4 September 2026 (Friday) (Due Date).** **A late payment penalty of $500 will be levied if payment is not received by the University by the Due Date**.

If your tuition fee debit note remains unsettled for ten working days after the Due Date, you may be considered as unofficially withdrawn from the University. In such cases, you will be required to obtain permission from the Academic Registrar for re-admission.

Tuition fee amount

In accordance with the announcement made by the HKSAR Government in June 2024, the tuition fees for local students pursuing publicly funded programmes at UGC-funded universities would be charged at $47,000 for the 2026-27 academic year and $49,500 for 2027-28, respectively. All students shall be subject to the prevailing rates for the relevant academic year, rather than being locked at the rate of his/her admission.

Payment Methods

Please refer to the Payment methods on how to settle your tuition fee. There is a time lag between your payment and bank data transmission to the University.

- **Local payments: Allow 3 business days for processing**
- **Overseas payments: Allow 7 business days for processing**

Please arrange your payment in advance to ensure timely receipt by the University before the Due Date. The Finance Office **will not respond** to any inquiries regarding payment receipt confirmation.

Payment Deferral

If you intend to apply for deferral of your Semester 1 tuition fee debit note, please ensure that you meet the **eligibility criteria for payment deferral**. For details, please refer to the "*Notes for Application of Deferral of Tuition Fee Payment*".

Students seeking payment deferral on the grounds of being applicants to the Government's Tertiary Student Finance Schemes, should note that the University will only grant a payment deferral **after** the successful submission of their application to the Government Student Finance Office under the Working Family and Student Financial Assistance Agency (WFSFAA).

Deferral will not be granted solely due to being overseas (including Mainland China). Late applications will not be accepted. If fee payment is not received by the payment Due Date, a **penalty of $500** will be imposed.

I. <u>For Undergraduate (Ug) Students</u>

Eligibility and Application Process for Tuition Fee Deferral:

- **Eligibility:** Tuition fee deferral is available *only* to undergraduate students who are awaiting results from the Government Grant/Loan Schemes (TSFS and NLSFT).
- **Application Method:** All tuition fee deferral applications must be submitted online via BUniPort **before** the payment Due Date.

Key Points to Note:

- **Online Application Timing:** Ug students can submit a deferral application via BUniPort only **<u>after</u>** their grant/loan application status has been updated by the WFSFAA. Since this update may take at least one week, eligible Ug students are advised to complete the relevant application procedures as soon as possible.
- **WFSFAA Notification:** The WFSFAA will notify the University of students' grant/loan applications only **<u>after</u>** students have successfully submitted the following to WFSFAA:
  (i) Application Form;
  (ii) Declaration Form; and
  (iii) Supporting documents (if applicable)

For details, please refer to "*Application Procedures of NLSFT*" provided by the WFSFAA.

II. <u>For Taught Postgraduate (TPg) Students</u>

Eligibility and Application Process for Tuition Fee Deferral:

- Eligible TPg students must complete the manual form "*Application for Deferral of Tuition Fee Payment*" and submit it to the Taught Postgraduate Studies Section of the Academic Registry via email at hkbu_tpg@hkbu.edu.hk at least **<u>7 working days</u>** prior to the payment Due Date.

<u>Update Bank Account Information in BUniPort</u>

The Finance Office also recommends students to update your **HKD savings or current account details (with a Hong Kong authorised bank)** in BUniPort for future disbursement including scholarships, bursaries, fee refunds of overpayment and other miscellaneous payments. Otherwise, the disbursement will not be processed or result in significant delays of the payment processing. For details please refer to the demonstration or instruction.

<u>Need Help?</u>

Should you have any queries on the above, please refer to our *Frequency Asked Questions* or contact the Finance Office via email at fostudent@hkbu.edu.hk.

Thank you for your attention.

Finance Office
21 August 2026